



City of Plymouth Corridor Improvement Authority Regular Meeting Agenda

Tuesday, August 4, 2026 – 4:00 p.m.

City Commission Chambers 2nd Floor Plymouth City Hall

City of Plymouth
201 S. Main

www.plymouthmi.gov
Phone 734-453-1234

Join: <https://us02web.zoom.us/j/85897651958>

Webinar ID: 858 9765 1958

Passcode: 915149

1. Call To Order

- a) Roll Call

2. Citizen Comments

3. Board Comments

4. Approval of Agenda

- a) Approval of Meeting Minutes of June 2, 2026, Meeting

5. Old Business

- a) One-Year Tasks Update

6. New Business

- a) ArcGIS Field Maps Demonstration
- b) Placer.AI Demonstration

7. Reports and Correspondence

- a) Implementation Cost
- b) Notification of Board Seat Vacancy

8. Adjournment

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues regarding items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

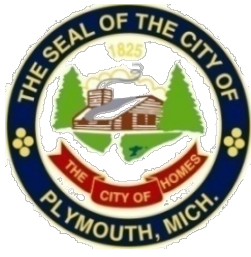
GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

-Plymouth Mayor Joe Bida November 1977



Corridor Improvement Authority Board

Regular Meeting Minutes

Tuesday, June 2, 2026 – 4:00 p.m.
City Commission Chambers– 2nd Floor Plymouth City Hall

City of Plymouth
201 S. Main Street
Plymouth, Michigan 48170

www.plymouthmi.gov
734-453-1234

1. CALL TO ORDER

Chair Alex Sugg called the meeting to order at 4:02 p.m.

Present: Mayor Linda Filipczak, Chair Sugg, Vice-Chair Mark Waller, Members Nikki Johnson, Rebecca Nicholson, and Kyle Sinkus

Absent: Member Michael Burkey

Also present: Economic Development Director John Buzvuis and Community Development Coordinator Haley Hall

2. CITIZENS COMMENTS

Jan Waller, 1051 N Mill, wished a happy Pride Month and welcomed everyone to attend the OVA's Pride event on June 14 from 2 p.m. to 6 p.m.

3. BOARD MEMBER COMMENTS

None.

4. APPROVAL OF AGENDA

Johnson offered a motion, seconded by Sinkus, to approve the agenda for the June 2, 2026, meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF MEETING MINUTES

Mayor Filipczak offered a motion, seconded by Waller, to approve the minutes of the May 5, 2026, meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY.

6. REVIEW OF APPROVED DEVELOPMENT PLANS

a. Potential One-Year Tasks

The board discussed potential year-one priorities, focusing on low-cost, high-impact initiatives given the estimated first-year budget of \$24,000. The discussion centered on branding and marketing, with consensus that a phased approach is appropriate. Near-term actions identified included developing a business directory for the district, establishing a CIA presence on the City website, social media channels, and pursuing social media outreach. The board also discussed leveraging Placer.ai market data to inform decisions and agreed to a brief demo at the next meeting. Additional topics included wayfinding signage, light pole banners, alley maintenance costs, and parking, including flex parking arrangements and the long-term question of parking requirements.

Pete Mundt, 643 N Harvey, suggested installing a convex traffic mirror on the telephone pole at the corner of Liberty and Starkweather to improve sight lines for drivers exiting that intersection.

b. **Review of Estimated Costs Benches/Trash Cans**

Director Buzuvis and staff presented estimated commodity costs for benches, trash receptacles, and bike racks. The board noted that installing eight trash receptacles plus annual emptying costs would consume nearly the entire first-year budget. The board acknowledged the long-term value of quality, durable furnishings despite higher upfront costs, and agreed to continue evaluating options at a future meeting.

7. REPORTS AND CORRESPONDENCE

Director Buzuvis noted that the final bills related to the setup and implementation of the CIA district are still trickling in, and that a final cost summary along with a payback schedule will be presented to the board at an upcoming meeting.

8. ADJOURNMENT

Nicholson offered a motion, seconded by Waller, to adjourn the meeting at 5:26 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY.



CITY OF PLYMOUTH

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Plymouth, Michigan 48170

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Phone 734-453-1234
Fax 734-455-1892

ADMINISTRATIVE UPDATE

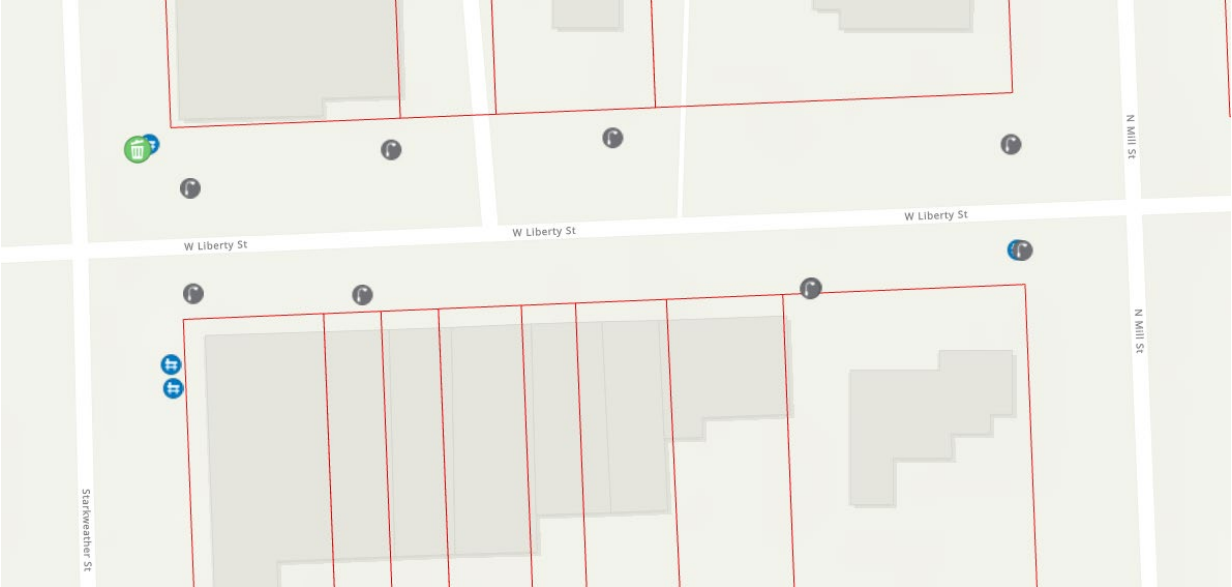
To: CIA Board
From: CIA Staff
Date: July 29, 2026
Re: Administrative Tasks

At the June 2, 2026 CIA meeting, the board discussed potential one-year tasks. Discussion included branding and marketing, developing a business directory, and establishing CIA presence on the City website and social media. Further discussion covered staff preparing a Placer.ai demonstration, continued review of potential infrastructure costs, and gathering baseline infrastructure data. The following table outlines these discussion points and their current status.

Task	Status
Business directory	Staff has created a draft business profile form that will be distributed to businesses in the district via a physical copy or QR code.
CIA online and social media presence	The recommended course of action from staff is to leverage the City's social media presence until the CIA is more established. The CIA page on the City website will be updated to include a published version of the directory and a map of the district.
Branding and marketing	Staff are exploring place branding options and reviewing estimated costs.
Placer.ai demonstration	Staff have prepared a demonstration to be presented at the August CIA meeting.
Potential infrastructure costs	Several vendors have been contacted to review various infrastructure brands and price estimates for benches, bike racks, trash cans, etc.
Baseline infrastructure data	Staff utilized ArcGIS Field Maps to start gathering field data of benches, trash cans, light poles, etc. to establish a baseline. The data included pictures, condition, and nearby addresses. See snapshots on the next page.

Staff will continue to work on these tasks. Should you have any questions, please contact John or Haley.

W Liberty



Pointe Park

