



# Plymouth City Commission

## Meeting Notice & Regular Meeting Agenda

Monday, November 13, 2023 7:00 p.m.-Plymouth City Hall

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Join Zoom Webinar <https://us02web.zoom.us/j/85808406958>  
Passcode: 291789 Webinar ID: 858 0840 6958

1. **Call to Order – Current Mayor & City Commission**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Election Results**
5. **Recognition of Retiring Commission Member**
6. **Citizen Comments**
7. **Oath of Office and Selection of Mayor & Mayor Pro-tem**
  - a. Oath of Office for Elected Commissioners –Judge Michael Gerou  
(*New Commission Takes Seats*)  
(*City Clerk or Deputy chairs meeting at this point*)
  - b. Election of Mayor  
(*Oath of Office for Mayor*) – Judge Gerou  
(*Mayor is seated and chairs meeting*)
  - c. Election of Mayor Pro-tem  
(*Oath of Office for Mayor Pro-tem*) – Judge Gerou
8. **Adoption of Rules & Order of Business**
9. **Adoption of Regular Meeting Schedule**
10. **Adjournment**

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items *not on the agenda*. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to [clerk@plymouthmi.gov](mailto:clerk@plymouthmi.gov).

# City of Plymouth Strategic Plan 2022-2026

## GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

### OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35<sup>th</sup> District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

## GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

### OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

## GOAL AREA THREE - COMMUNITY CONNECTIVITY

### OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

## GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

### OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

*“The government in this community is small and accessible to all concerned.”*

-Plymouth Mayor Joe Bida  
November 1977

**ITEM #4**

**UNOFFICIAL RESULTS  
GENERAL ELECTION - November 7, 2023**

**1 City Commission - City of Plymouth**

		Registered Voters	Voters Cast	Turnout (%)	NP - Catherine Coburn	NP - Suzi Deal	NP - Linda A. Filipczak	NP - Brock Minton	NP - Kelly O'Donnell	NP - Ron Picard	NP - Joshua Rimatzi	Write-Ins	Over Votes	Under Votes	Total Votes
City of Plymouth, Precinct 1	Total	2531	756	29.87%	247	341	373	392	432	284	227	2	4	722	2298
City of Plymouth, Precinct 2	Total	1536	328	21.35%	105	162	166	184	202	97	97	2		297	1015
City of Plymouth, Precinct 3	Total	2420	892	36.86%	289	440	424	482	469	378	293	5	4	784	2780
City of Plymouth, Precinct 4	Total	1820	729	40.05%	188	381	373	363	430	316	218	3	4	640	2272
Total - Election Day		8307	1095	13.18%	336	513	482	543	582	472	366	2		1084	3296
Total - Absentee		8307	1610	19.38%	493	811	854	878	951	603	469	10	12	1359	5069
Total - Early Voting		8307	0	0.00%											
Contest Total		8307	2705	32.56%	829	1324	1336	1421	1533	1075	835	12	12	2443	8365

**1 Plymouth City Charter Amendment For Parks & Recreation Millage**

		Registered Voters	Voters Cast	Turnout (%)	Yes	No	Write-Ins	Over Votes	Under Votes	Total Votes
City of Plymouth, Precinct 1	Total	2531	756	29.87%	410	337			9	747
City of Plymouth, Precinct 2	Total	1536	328	21.35%	180	143			5	323
City of Plymouth, Precinct 3	Total	2420	892	36.86%	391	487			14	878
City of Plymouth, Precinct 4	Total	1820	729	40.05%	321	401			7	722
Total - Election Day		8307	1095	13.18%	487	601			7	1088
Total - Absentee		8307	1610	19.38%	815	767			28	1582
Total - Early Voting		8307	0	0.00%						
Contest Total		8307	2705	32.56%	1302	1368			35	2670



## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincoc, City Manager  
CC: S:\Manager\Sincoc Files\Memorandum - Selection of Mayor and Mayor Pro-Tem 11-13-23.doc  
Date: 11/8/2023  
Re: Oath of Office and Selection of Mayor & Mayor Pro-Tem

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The members of the City Commission have the duty to select a Mayor and Mayor Pro-Tem in accordance with the City Charter. The selection process in the Charter is very specific as to how the Mayor and Mayor Pro-Tem are selected. We have attached a copy of the appropriate City Charter sections here for the information of the City Commission.

After the acknowledgement of election results, the Honorable Judge Michael Gerou will issue the Oath of Office for all four of the re-elected or newly elected Commissioners, and each will sign the Oath of Office at that time. Then the new City Commission takes a seat on the dais and the City Clerk will come forward as Clerk of the Commission and chair the meeting. At that time, she will accept the nomination of sitting Mayor Pro-Tem as being nominated for Mayor. In the event that the sitting Mayor Pro-Tem declines the nomination for Mayor, then the floor will be open for nominations for the Office of Mayor.

Once a Mayor is selected that person will immediately be sworn into Office by Judge Gerou and that person shall relieve the City Clerk and take over as Chair of the Meeting and will lead the group to the selection of the Mayor Pro-Tem in accordance with the Charter.

Any questions regarding this process should be directed to the City Attorney.

## CHAPTER 5. THE CITY COMMISSION

### Section 5.5. Selection of Mayor and Mayor Pro Tem.

The Commission shall, at its first regular meeting following each regular biennial City election, select one of its members to serve as Mayor and one to serve as Mayor Pro Tem. The selection of Mayor and Mayor Pro-tem shall be based on a majority vote of the City Commission. The Mayor Pro-tem who was in office prior to the regular biennial election shall be the first person to have his/her name placed into nomination for Mayor, provided that he/she is still seated on the Commission following the regular biennial election. **The person who received the highest number of votes in the regular biennial election shall be the first person to have his/her name placed into nomination for Mayor Pro-tem. If the person nominated for the office of Mayor or Mayor Pro-tem declines the nomination or if there is a vacancy in the office of Mayor Pro-tem or if the sitting Mayor Pro-tem did not carry over at the regular biennial election, then the floor shall be open for nominations for that office.**

**If the person nominated for the office of Mayor or Mayor Pro-tem does not receive a majority of votes from the members of the City Commission then the chair shall accept additional nominations for the office of Mayor or Mayor Pro-tem. Once a nomination is placed on the floor, a vote of the City Commission shall be taken. Once a nominated person receives a majority vote from the City Commission he/she shall take the office of Mayor or Mayor Pro-Tem in accordance with this Charter.**

The Mayor Pro Tem shall perform the duties of the Mayor when, on account of absence from the City, disability, or otherwise, the Mayor is temporarily unable to perform the duties of his/her office, and shall succeed to the office of Mayor in case of vacancy in that office. The Mayor Pro Tem shall preside over the meetings of the Commission during the absence of the Mayor, and at the call of the Mayor. In the event that a vacancy occurs in the office of Mayor Pro Tem, through advancement to the office of Mayor, the Commission shall appoint one of its elected members to fill such vacancy. Until such time as the Commission shall so appoint a Mayor Pro Tem, the line of succession of persons who shall act as Mayor, shall be Commissioners according to their seniority in their present terms of office and, among Commissioners of equal seniority, according to the number of votes received by them at the time of their election to office.



**CITY OF PLYMOUTH**  
**ACCEPTANCE AND OATH OF OFFICE**  
**FOR CITY COMMISSIONER**

STATE OF MICHIGAN )

ss

COUNTY OF WAYNE )

I, \_\_\_\_\_, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES, THE CONSTITUTION OF THE STATE OF MICHIGAN, THE CHARTER OF THE CITY OF PLYMOUTH, THE CODE OF ORDINANCES OF THE CITY OF PLYMOUTH, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES AS A MEMBER OF THE PLYMOUTH CITY COMMISSION, FOR THE CITY OF PLYMOUTH, MICHIGAN, ACCORDING TO THE BEST OF MY ABILITY.

\_\_\_\_\_  
\_\_\_\_\_  
COMMISSIONER (PRINTED NAME)

SWORN IN BY 35<sup>TH</sup> DISTRICT COURT JUDGE MICHAEL J. GEROU AND WITNESSED BY CITY CLERK MAUREEN A. BRODIE ON MONDAY, THIS 13<sup>TH</sup> DAY OF NOVEMBER 2023.

\_\_\_\_\_  
MICHAEL J. GEROU,  
35<sup>TH</sup> DISTRICT COURT JUDGE

\_\_\_\_\_  
MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK



**CITY OF PLYMOUTH**  
**ACCEPTANCE AND OATH OF OFFICE**  
**FOR MAYOR**

STATE OF MICHIGAN )

ss

COUNTY OF WAYNE )

I, \_\_\_\_\_, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES, THE CONSTITUTION OF THE STATE OF MICHIGAN, THE CHARTER OF THE CITY OF PLYMOUTH, THE CODE OF ORDINANCES OF THE CITY OF PLYMOUTH, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES AS MAYOR OF THE PLYMOUTH CITY COMMISSION, FOR THE CITY OF PLYMOUTH, MICHIGAN, ACCORDING TO THE BEST OF MY ABILITY.

\_\_\_\_\_  
MAYOR

(PRINTED NAME)

SWORN IN BY 35<sup>TH</sup> DISTRICT COURT JUDGE MICHAEL J. GEROU AND WITNESSED BY CITY CLERK MAUREEN A. BRODIE ON MONDAY, THIS 13<sup>TH</sup> DAY OF NOVEMBER 2023.

\_\_\_\_\_  
MICHAEL J. GEROU,  
35<sup>TH</sup> DISTRICT COURT JUDGE

\_\_\_\_\_  
MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK





**CITY OF PLYMOUTH**  
**ACCEPTANCE AND OATH OF OFFICE**  
**FOR MAYOR PRO-TEM**

STATE OF MICHIGAN )

SS

COUNTY OF WAYNE )

I, \_\_\_\_\_, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES, THE CONSTITUTION OF THE STATE OF MICHIGAN, THE CHARTER OF THE CITY OF PLYMOUTH, THE CODE OF ORDINANCES OF THE CITY OF PLYMOUTH, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES AS MAYOR PRO-TEM OF THE PLYMOUTH CITY COMMISSION, FOR THE CITY OF PLYMOUTH, MICHIGAN, ACCORDING TO THE BEST OF MY ABILITY.

\_\_\_\_\_  
MAYOR PRO TEM (PRINTED NAME)

SWORN IN BY 35<sup>TH</sup> DISTRICT COURT JUDGE MICHAEL J. GEROU AND WITNESSED BY CITY CLERK MAUREEN A. BRODIE ON MONDAY, THIS 13<sup>th</sup> DAY OF NOVEMBER 2023.

\_\_\_\_\_  
MICHAEL J. GEROU,  
35<sup>TH</sup> DISTRICT COURT JUDGE

\_\_\_\_\_  
MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK





## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: S:\Manager\Sincock Files\Memorandum - Adoption of Rules and Order of Business 11-13-23.doc  
Date: 11/8/2023  
Re: Adoption of Rules and Order of Business

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### **BACKGROUND:**

The City Charter in section 5.7(f) indicates that the City Commission shall adopt its own rules and order of business. This is a Charter requirement that the City Commission adopts Rules of Order and determines the Order of Business. The Commission will always have the option to change the rules and order of business by Resolution. The City Administration has reviewed the past practices of the Commission and reviewed these practices to make sure that they match up to the Charter that was adopted in November 2007.

### **RECOMMENDATION:**

The City Administration recommends that the City Commission adopt the proposed Resolution to set the rules for the meetings as well as the adoption of the order of business for the meetings.

Should you have any questions in advance of the meeting related to these matters, please feel free to contact me.

**Section 5.7. - Meetings of the commission.**

- a) The Commission shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month: Provided, that no change shall be made in the time or place of its regular meetings, until after not less than ten days following publication of notice of such change. If any time set for the holding of a regular meeting of the Commission shall be a holiday, then such regular meeting shall be held at the same time and place on the next secular day which is not a holiday. The business of the City Commission shall be conducted at public meetings held in compliance with the open meetings act (MCL § 15.261-275).
- b) Special meetings shall be called by the Clerk on request of the Mayor or any two Commission members. Written notice stating each matter to be considered at a special meeting shall be given each Commission member and the Mayor, as provided by Commission rules, unless the entire Commission and the Mayor are present and waive notice.
- c) Four members of the Commission shall be a quorum for the transaction of business at all meetings of the Commission, but in the absence of a quorum, any number less than a quorum may adjourn any regular or special meeting to a later date.
- d) The Commission shall determine its own procedural rules and order of business and shall keep a journal in the English language of all its proceedings which shall be signed by the Clerk, and by the Mayor after approval thereof by the Commission. The vote upon the passage of all ordinances, and upon the adoption of all resolutions shall be taken by "Yes" or "No" votes and entered upon the record, except that where the vote is unanimous, it shall only be necessary to so state.
- e) Each Commissioner shall be required to attend all meetings of the Commission. The Commission may compel the attendance of its members and other officers and department heads of the city, and the president or chair of each board of the city government, at its meetings, and may enforce fines for nonattendance in such amount and manner as may, by ordinance, be prescribed. Any member of the Commission, or other officer of the city, who refuses to attend such meetings, for reasons other than confining illness, or to conduct himself in an orderly manner thereat shall be deemed guilty of misconduct in office. The Police Chief, or such other person as the Commission shall designate, shall serve as the Sergeant-at-Arms of the Commission in the enforcement of the provisions of this section.
- f) Except as otherwise provided in this Charter, each commissioner present shall vote on each question before the Commission for a determination unless excused therefrom by a vote of at least a majority, plus one member of the members of the Commission present, or unless prohibited by applicable state law.

**RES. #2023-\_\_\_\_\_**

**ADOPTION OF RULES AND ORDER OF BUSINESS**

The following resolution was offered by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ for approval:

RESOLVED, that pursuant to Section 5.7(f) and 5.7(d) of the City Charter, the City Commission does hereby establish its rules to be (1) the applicable provisions of the City Charter; (2) to the extent not in conflict with (1), the Ethics Code of the City of Plymouth; and (3) to the extent not in conflict with either (1) or (2), Roberts Rules of Order Newly Revised; and

RESOLVED FURTHER, that pursuant to Section 5.7(f) of the City Charter, the City Commission does hereby establish its order of business for regular meetings to be as follows:

1. Call to Order
2. Approval of Minutes
3. Approval of the Agenda
4. Enactment of the Consent Agenda
5. Citizens Comments
6. Commission Comments
7. Old Business
8. New Business
9. Reports and Correspondence
10. Adjournment

With the items on the Consent Agenda to be approved as one motion; and

RESOLVED, that pursuant to City Charter Section 5.7(f), the seating arrangement at the City Commission table, from the perspective of facing the audience, shall be as follows:

**Mayor** – in the center seat

**City Manager** – seat to the left of the Mayor

**Mayor Pro-Tem** – seat to the left of the City Manager

**City Attorney** – seat to the right of the Mayor

**Immediate Past Mayor** (if a Commissioner) – seat to the right of the City Attorney

**Four (or five) remaining Commissioners** – as assigned by the Mayor; and

RESOLVED FURTHER, that pursuant to Section 5.7(f) of the City Charter, the attendance policy for the City Commission shall be as follows:

Each City Commissioner shall attend every regular and special meeting of the City Commission, unless unable to do so for one of the following reasons:

1. an emergency or a confining illness of the Commissioner, or of a member of the Commissioner's family, which requires the Commissioner's personal care;
2. attendance at another function by a Commissioner as the official representative of the City, as authorized by the City Commission; or
3. absence from the City of Plymouth on personal business at a location from which it is not practical to return for the Commission meeting.

As soon as a Commissioner anticipates that he or she will miss any regular or special City Commission meeting, or will arrive late to such meeting, the Commissioner shall advise the Mayor or the City Manager of such anticipated absence or late arrival, including the reason for it.

If a Commissioner anticipates having to leave a regular or special City Commission meeting, the Commissioner shall advise the Mayor prior to the start of the meeting as to the reason.

At the appropriate meeting's roll call, the Mayor or Clerk shall advise the Commission of any absent Commissioner's reason for such absence, if known; and any Commissioner's anticipated early departure from the meeting. The Mayor shall then state that without objection, the Commissioner shall be recorded as "Absent – excused, reason for absence" or "Absent – unexcused", or if it an early departure, then "Absent as of \_\_\_p.m. – excused, reason for absence" or "Absent as of \_\_\_p.m. – unexcused". If there is an objection, then the Mayor shall call for a vote of the Commission on the proposed recording of the absence.

If a Commissioner is unable to notify the Mayor or Clerk prior to the meeting from which the Commissioner is absent, then the Commissioner shall submit a written explanation of such absence to the Mayor or Clerk prior to the meeting at which the applicable minutes are approved. The City Commission shall then consider such explanation and determine whether to make a correction to the minutes regarding that meeting's attendance record. No further change in the attendance record for any meeting shall be made after the applicable minutes have been approved.

AYES:

NAYS:

November 13, 2023



## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: S:\Manager\Sincock Files\Memorandum - Adoption of Regular Meeting Schedule 11-13-23.doc  
Date: 11/2/2023  
Re: Adoption of Regular Meeting Schedule

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### BACKGROUND:

The City Charter requires that the City Commission adopt a schedule of regular meetings dates for their meetings for the upcoming two years. The Charter requires that a minimum of two meetings per month be established. Regular meeting dates can be changed with appropriate notice as required by the Charter. This is a standard procedural action by the City Commission and this will establish the Regular Meeting Schedule as the first and third Mondays of each month. It will also establish a regular meeting of the Monday following the next City Commission election.

### **Section 5.7. - Meetings of the commission.**

The Commission shall provide by resolution for the time and place of its regular meetings and shall hold at least two regular meetings each month: Provided, That no change shall be made in the time or place of its regular meetings, until after not less than ten days following publication of notice of such change. If any time set for the holding of a regular meeting of the Commission shall be a holiday, then such regular meeting shall be held at the same time and place on the next secular day which is not a holiday. The business of the City Commission shall be conducted at public meetings held in compliance with the open meetings act (MCL § 15.261-275).

### RECOMMENDATION:

The City Administration recommends that the City Commission adopt a regular meeting schedule of the first and third Mondays of each month. We have prepared a proposed Resolution for the City Commission to consider regarding this matter.

Should you have any questions in advance of the meeting please feel free to contact me.



# City of Plymouth 2024 Regular Meeting Schedule

Meetings may be held via Zoom.us and/or livestreamed on social media. Please check City website for Zoom.us meeting links, livestream information, meeting cancellations or other changes. [www.plymouthmi.gov](http://www.plymouthmi.gov)

**City Commission:** *First and third Monday of month unless otherwise indicated. Meetings that fall on a State observed holiday are held on the next day that is not a holiday.*

January 3, 2024 (Wed)	April 1, 2024	July 1, 2024	October 7, 2024
January 16, 2024 (Tues)	April 15, 2024	July 15, 2024	October 21, 2024
February 5, 2024	May 6, 2024	August 5, 2024	November 4, 2024
February 20, 2024 (Tues)	May 20, 2024	August 19, 2024	November 18, 2024
March 4, 2024	June 3, 2024	September 3, 2024 (Tues)	December 2, 2024
March 18, 2024	June 17, 2024	September 16, 2024	December 16, 2024

**Downtown Development Authority:** *Second Monday of month unless otherwise indicated*

January 8, 2024	March 11, 2024	May 13, 2024	July 8, 2024	September 9, 2024	November __, 2024( <i>tbd</i> )
February 12, 2024	April 8, 2024	June 10, 2024	August 12, 2024	October 14, 2024	December 9, 2024

**Historic District Commission:** *First Wednesday of month unless otherwise indicated*

January __, 2024( <i>tbd</i> )	March 6, 2024	May 1, 2024	July 3, 2024	September 4, 2024	November 6, 2024
February 7, 2024	April 3, 2024	June 5, 2024	August 7, 2024	October 2, 2024	December 4, 2024

**Planning Commission:** *Second Wednesday of month unless otherwise indicated*

January 10, 2024	March 13, 2024	May 8, 2024	July 10, 2024	September 11, 2024	November 13, 2024
February 14, 2024	April 10, 2024	June 12, 2024	August 14, 2024	October 9, 2024	December 11, 2024

**Zoning Board of Appeals:** *First Thursday of month unless otherwise indicated*

January 4, 2024	March 7, 2024	May 2, 2024	July 2, 2024 (Tues)	September 5, 2024	November 7, 2024
February 1, 2024	April 4, 2024	June 6, 2024	August 1, 2024	October 3, 2024	December 5, 2024

City Offices are CLOSED on the Following Observed Holiday Dates:

January 1, 2024	January 2, 2024	March 29, 2024	May 27, 2024	July 4, 2024
September 2, 2024	November 28, 2024	November 29, 2024	December 24, 2024	December 25, 2024
December 31, 2024	January 1, 2025			

Unless residents are otherwise notified, trash pickup will be delayed by one day on the highlighted dates above.

## ADOPTION OF REGULAR MEETING SCHEDULE:

RES. #2023-\_\_\_\_\_

BE IT RESOLVED, that the Plymouth City Commission shall hold regular City Commission Meetings at 7:00 p.m. on the first and third Mondays of each month, and also on the second Monday of each November following a regular City Commission Election, in the City Commission Chambers at the Plymouth City Hall, 201 S. Main Street or other designated locations; and

BE IT RESOLVED FURTHER, that should the meeting date fall on a holiday, then the meeting shall be held on the Tuesday immediately following said holiday unless otherwise determined, at the above specified time and place; and

BE IT RESOLVED FURTHER, that for the purposes of establishing the regular meeting schedule pursuant to City Charter Section 5.7, the term "holidays" shall mean those days designated as holidays by the State of Michigan in its current statute (*Regulation 5.08. Public Act 124 of 1865*), or as amended in the future; and that if any of these holidays falls on a Sunday, then the next Monday will be considered to be the public holidays for purposes of this schedule.

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ for approval of the resolution.





# City of Plymouth 2025 Regular Meeting Schedule

Meetings may be held via Zoom.us and/or livestreamed on social media. Please check City website for Zoom.us meeting links, livestream information, meeting cancellations or other changes. [www.plymouthmi.gov](http://www.plymouthmi.gov)

**City Commission:** First and third Monday of month unless otherwise indicated. Meetings that fall on a State observed holiday are held on the next day that is not a holiday.

January 6, 2025	April 7, 2025	July 7, 2025	October 6, 2025
January 21, 2025 (Tues)	April 21, 2025	July 21, 2025	October 20, 2025
February 3, 2025	May 5, 2025	August 4, 2025	November 3, 2025
February 18, 2025 (Tues)	May 19, 2025	August 18, 2025	November 10, 2025
March 3, 2025	June 2, 2025	September 2, 2025 (Tues)	November 17, 2025
March 17, 2025	June 16, 2025	September 15, 2025	December 1, 2025
			December 15, 2025

**Downtown Development Authority:** Second Monday of month unless otherwise indicated

January 13, 2025	March 10, 2025	May 12, 2025	July 14, 2025	September 8, 2025	November __, 2025( <b>tbd</b> )
February 10, 2025	April 14, 2025	June 9, 2025	August 11, 2025	October 13, 2025	December 8, 2025

**Historic District Commission:** First Wednesday of month unless otherwise indicated

January __, 2025( <b>tbd</b> )	March 5, 2025	May 7, 2025	July 2, 2025	September 3, 2025	November 5, 2025
February 5, 2025	April 2, 2025	June 4, 2025	August 6, 2025	October 1, 2025	December 3, 2025

**Planning Commission:** Second Wednesday of month unless otherwise indicated

January 8, 2025	March 12, 2025	May 14, 2025	July 9, 2025	September 10, 2025	November 12, 2025
February 12, 2025	April 9, 2025	June 11, 2025	August 13, 2025	October 8, 2025	December 10, 2025

**Zoning Board of Appeals:** First Thursday of month unless otherwise indicated

January 2, 2025	March 6, 2025	May 1, 2025	July 3, 2025	September 4, 2025	November 6, 2025
February 6, 2025	April 3, 2025	June 5, 2025	August 7, 2025	October 2, 2025	December 4, 2025

City Offices are CLOSED on the Following Observed Holiday Dates:

January 1, 2025	April 18, 2025	May 26, 2025	July 4, 2025	September 1, 2025
November 27, 2025	November 28, 2025	December 24, 2025	December 25, 2025	December 31, 2025
January 1, 2026				

Unless residents are otherwise notified, trash pickup will be delayed by one day on the highlighted dates above.

## ADOPTION OF REGULAR MEETING SCHEDULE:

RES. #2023-\_\_

BE IT RESOLVED, that the Plymouth City Commission shall hold regular City Commission Meetings at 7:00 p.m. on the first and third Mondays of each month, and also on the second Monday of each November following a regular City Commission Election, in the City Commission Chambers at the Plymouth City Hall, 201 S. Main Street or other designated locations; and

BE IT RESOLVED FURTHER, that should the meeting date fall on a holiday, then the meeting shall be held on the Tuesday immediately following said holiday unless otherwise determined, at the above specified time and place; and

BE IT RESOLVED FURTHER, that for the purposes of establishing the regular meeting schedule pursuant to City Charter Section 5.7, the term "holidays" shall mean those days designated as holidays by the State of Michigan in its current statute (*Regulation 5.08. Public Act 124 of 1865*), or as amended in the future; and that if any of these holidays falls on a Sunday, then the next Monday will be considered to be the public holidays for purposes of this schedule.

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ for approval of the resolution.

# State of Michigan Holidays

The below holidays are observed by the State of Michigan:

- New Year's Day, January 1.
- Martin Luther King, Jr. Day, third Monday in January.
- President's Day, third Monday in February.
- Memorial Day, last Monday in May.
- Juneteenth, June 19.
- Independence Day, July 4.
- Labor Day, first Monday in September.
- General Election Day, the Tuesday next after the first Monday in November in even-numbered years.
- Veterans Day, November 11.
- Thanksgiving Day and the day after, the fourth Thursday and Friday in November.
- Christmas Eve and Christmas Day, December 24 and 25.
- New Year's Eve, December 31.

**RES. #2023-\_\_\_\_\_**

**ADOPTION OF REGULAR MEETING SCHEDULE**

The following resolution was offered by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_ for approval:

BE IT RESOLVED That the Plymouth City Commission shall hold regular City Commission Meetings at 7:00 p.m. on the first and third Mondays of each month, and also on the second Monday of each November following a regular City Commission Election, in the City Commission Chambers at the Plymouth City Hall, 201 S. Main Street or other designated location; and

BE IT RESOLVED FURTHER That should the meeting date fall on a holiday that City Hall is closed, then the meeting shall be held on the Tuesday immediately following said holiday unless otherwise determined, at the above specified time and place; and

BE IT RESOLVED FURTHER That for the purposes of establishing the regular meeting schedule pursuant to City Charter Section 5.7, the term "holidays" shall mean those days designated as holidays by the State of Michigan in its current statute, or as amended in the future; and that if any of these holidays falls on a Sunday, then the next Monday will be considered to be the public holidays for purposes of this schedule.

AYES:

NAYS:

November 13, 2023